

## **GCOEJ Internet Policy**

Wi-Fi network is provided in support of teaching or related academic activities to access Campus Network and Internet.

Wi-Fi network users should ensure their computer/wifi systems are properly configured and operated so that they do not cause inconveniences to other Wi-Fi network users and the campus network users.

Setting up hotspots, routing or other special network functions is prohibited.

Scan your wifi device with anti-virus software regularly

When a wifi device/PC is infected or hacked, it may generate unstable and huge network traffic. Since the network equipment has to handle the traffic, they would become slow to handle the normal traffic. Therefore, in order to protect other users of the campus network, once GCOEJ detected unstable or huge network traffic from a port, it will be disabled without any notification.

Avoid areas where wifi is over-utilized.

Mind possible interference and obstacles such as nearby microwave ovens, Bluetooth devices and etc.

### **User Rights and Responsibilities**

Wi-Fi network users have the following rights and responsibilities:

1. To enable the GCOEJ staff to accurately maintain information about the user of each account, each user is responsible for supplying current information to the appropriate GCOEJ staff member including department affiliation, degree program (undergraduate or graduate), and the position (faculty, staff, graduate staff, or student)
2. To provide false or misleading information for the purpose of obtaining access to GCOEJ facilities is a violation of GCOEJ policy.
3. Users are responsible for any and all activities initiated in or on GCOEJ facilities by their accounts.
4. Users are responsible for selecting a secure password for their account and for keeping that password secret at all times. Passwords should not be written down, stored on-line, or given to others. Passwords should never be given out to someone claiming to be an GCOEJ staff member; authorized GCOEJ staff members do not need to know individual user's password.
5. Users are responsible for protecting their own files and data from being read and/or written by other users, using whatever protection mechanisms are provided by the operating system in use.

6. Users are urged to report any system security violation, or suspected system security violation, to the GCOEJ staff.
7. Most GCOEJ facilities are made available on an unmonitored basis. It is the responsibility of every user to act in such a manner as to not cause damage to the physical equipment. Accidental damage, or damage caused by other parties, should be reported to the GCOEJ staff as soon as possible so that corrective action can be taken.
8. Users are responsible for obeying all official notices posted in DATA CENTER notice board attached to gcoej equipment, or displayed in the log-on message of the day.
9. Producing excessive network traffic such as broadcasting and sending massive messages and unsolicited emails is prohibited
10. Setting up routing or other special network functions is prohibited
11. Development of networking software in Wi-Fi network is prohibited
12. Sharing of accounts is prohibited.
13. Users are responsible at all time for using the Wi-Fi network in a manner that is ethical, legal, and not to the detriment of others.
14. Users are responsible for the licenses of the software installed in their computer/wifi devices.
15. Users are responsible for any and all activities initiated from their computer/wifi device.
16. Users are responsible for the security settings of their computer/notebook or wifi devices.
17. Users have the right to access the campus network and Internet and use applications including e-mail, FTP, WWW, news and etc.
18. Users of Wi-Fi network whom violate the terms and conditions set forth in this document will result in temporary or permanent loss of the access privilege to Wi-Fi network. Offences which are in violation of law usually will result in immediate loss of access privilege of Wi-Fi network and will be reported to the appropriate law enforcement authorities.

#### DECLARATION

I have read all the policy and will adhere to the policy. It is my own responsibility for use of Internet through the GCOEJ network. In event of violation of this policy, of security threat I will be completely responsible for the resulting consequences and there will be no role of GCOEJ.

(Signature of Student)

Name of the student,  
Branch,  
PRN no,  
Phone no,  
EmailID