

	To Principal Government College of Engineering, Jalgaon National High Way No 6, Jalgaon 425002 Phone No. 0257-2281522. Fax. No. 0257-2281319. Email:-princoej@rediffmail.com	Proposal for Activity: Training/CEP Program / Workshop / Seminar / Conference/ Expert Talk/Remidial class on Duration :__ Days/Weeks Under FSDT/Inst.Reform/R&D/IMCE/StudentEquity/etc
“Globally Acceptable Engineers With Human Skills”	Reference : TEQIP-II/ Civil/Mech/Elect/E&TC/Comp/Instru/App. Science/ Workshop /Library/Office/Institute Coordinator: _____ File No. : _____ Date : _____	
Scheme & Funding	TEQIP-II	
Department		
Type of Activity		Period of Activity :
Coordinator		Co coordinator :
Objectives		
Abstract of proposal		
Beneficiaries		
Deliverables		
Organizing Agency Partner /Person/ Industry etc		
Budgetary Expenditure Detailed Budget can be attached separately	A.Total Expenditure of Program (out flow)	Rs. :
	B.Total amount spent for external agency	Rs. :
	C.Total resource generation (in flow)	Rs. :
	Estimated cost (A+B-C)	Rs. :
Approval and Recommendations of Head/Technical Registrar with Signature Name :	Recommendations of OSD/Nodal Officer faculty and staff development cell/Dean academics/Dean R&D/Dean Student affairs /Dean quality control	
Allocation by Finance Dean/Registrar and Signature	Approval and Recommendations of TEQIP-II Coordinator with Signature Name :	
Final Approval of the Principal :Yes/No Signature		
If proposal is not approved- Reasons/any suggestions		

Estimated Expenditure for Activity: Training Program/ Workshop/ Seminar/ Conference/Expert Talk on_____

Duration:_____ Proposed Period/Dates:_____

Under FSDT/Institute Reform/R&D/IMCE/Student Equity/other_____

Budget Head	Item	Amount /Unit	Qty	Total Income	Total Expenditure	Remark
Registration	Registration of Participants					
	Travelling/DA to participants if applicable					
	Registration kit (Pen/Pad/bag/Any Other)					
Subtotal						
Lunch/ Dinner	Lunch/day (write approximate rate per lunch)					
	Dinner/day (write approximate rate per lunch)					
	Breakfast & Tea/day (write approximate rate per lunch)					
	Mineral Water					
Subtotal						
Remuneration	Coordinator/day					
	Expert/Trainer (Faculty)/day					
	External Training Agency/day					
	Technical/Lab Assistant					
	Any Other : Such as Lodging & boarding of External faculty etc.					
Subtotal						
TA & DA expenditure	Faculty					T.A. of external faculty
	Guest					
Subtotal						
Misc & Contingency expenses	Banner Printing					
	Photography/Video recording					
	Postages					
	Publicity and advertisement					
	Stationary & Printing					
	Other expenses					
Subtotal						
Grand total						

Signature of coordinator

Signature of Head