



GOVERNMENT COLLEGE OF ENGINEERING, JALGAON

(An autonomous Institute of Government of Maharashtra)

National Highway No-06, Jalgaon- 425002.

Phone No. 0257 – 2281522

Fax. No. 0257 – 2281319

Website: www.gcoej.ac.in

E-mail - principal@gcoej.in

OW. No. GCOEJ/Fire Extin./inst. purchase/2024-25/ 1148/10

Date: 8 MAY 2024

ENQUIRY LETTER

To,

Copy to notice computer department for publish on college website.

Subject :- **Quotation for the Fire Audit issuance and fire safety certification**

(Last date of submission of quotation: 04/06/2024).

Dear Sir,

Sealed quotations are invited from eligible and interested manufacturers/dealers/distributors for the following items on the terms and conditions mentioned below:

As per the list attached

TERMS & CONDITIONS:-

- Quotation shall be submitted in two bid formats.
- The first envelop will contain Technical specifications of the product, technical literature/leaflet and other documents mentioned below:
 1. Covering letter for the tender on the company letter head mentioning official address, contact no., e-mail address and website address (if available).
 2. GST registration certificate/number on quotation shall be mention, if available.
 3. GST clearance certificate/GST challan for last quarter of the financial year.
 4. Authorization/Distributorship certificate from manufacturer. Proof of the permission to manufacture of the equipment/item mentioned in the quotation from competent authorities (to be submitted if the bidder is not a manufacturer).
 5. Technical literature/leaflet of the make and model number of equipment quoted.
 6. The two envelopes should be sealed with a mention of the type of envelop (technical/financial), reference no., date of opening the quotation on the front side of the envelope. Quotation shall be submitted in sealed envelope Super scribing fire refilling of extinguisher supply **"The Principal, Govt. college of Engineering, Jalgaon"** (submission of quotation against enquiry letter no. OW. No. GCOEJ/Fire Extin./inst purchase/2024-25/ date) during the office hours.
 7. Quotation either can be directly submitted to office in Inward & Outward section in office or mail by post of this institute. However, this office does not take any guaranty of not receiving the sealed envelope within time.
 8. Separate sealed envelope should be submitted for each enquiry.
 9. Rate shall be inclusive of all taxes, Excise, freight charges etc., to the college site.
 10. All other taxes and any miscellaneous expenses shall be inclusive in the quoted rate
 11. Clearly mention in quotation GST, if applicable, will be as per latest Govt. rules.
 12. Delivery to the consignee has to be effected within a week from the date of issue of purchase order.
 13. Principal can call for pre-bid qualification demonstration, if required.
 14. One / two days Demonstration or training are compulsory and mandate to qualifying supplier for social awareness about to handle the fire extinguisher under fire situation at premises of college.
- The second envelop will contain the financial bid in which the all inclusive rates F. O. R. Destination will be written and signed with the stamp of the establishment in the following format.
- The quotations should reach the undersigned on or before date **04/06/2024 upto 5:00 pm**
- Quotations will be opened at **11.00 AM** on date **05/06/2024**
- Materials should be quoted for standard marks and minimum packages.

8 MAY 2024

- The material will be checked at this institute.
- No extra charges will be paid for cartage, packing, etc for the material rejected and replaced
- Rates should be valid for 6 months from the date of confirmation letter.
- Additional document may be asked by the undersigned for confirming the details

Sr. No.	Name of the item with specification	Quantity Required	All inclusive cost per unit	All inclusive cost for quantity mentioned
1.	Fire safety Audit and its Certification for college & its complete premises.	01 no		

- The undersigned reserves the right to accept or reject any offer or all the offers without assigning any reason thereof.



Principal,
Government College of Engineering, Jalgaon.

Copy to: - **I/c. Store. Officer, GCOEJ.**

Rubber stamp of the organization.