## INSTRUCTIONS FOR ONLINE EXAMINATION (Conventional Pattern)

- 1. Candidates are required to take the test honestly, ethically, and should follow all the instructions.
- 2. The end semester examination will be conducted in conventional pattern (descriptive type) in online proctored mode.
- 3. All candidates should login to online examination portal 20 minutes before the scheduled time of the examination.
- 4. The candidates should start and finish the examination in the stipulated time allotted for the examination.

## Method of conventional (descriptive) type online examination:

- 1. Conventional type question-papers shall reach to all the regular students through an online examination software.
- 2. Students should write the answers on full-scape ruled papers in the allotted time of 2, 3 or 4 hours (as applicable for the course), with all the details (course code, course name, PRN and signature of the candidate to be mentioned on first page and PRN, course code to be mentioned on all remaining pages of the answer-book). The students should scan the answer-paper in the exact sequence of page numbers and upload a single PDF file of the answer-book on the online platform as instructed by the institute.
- 3. The candidates should read the questions carefully and precisely write the relevant answers, avoiding unnecessary stuff.

Controller of Examination

Dean Academics

Principal