

**GOVERNMENT COLLEGE OF ENGINEERING, JALGAON**  
**(An Autonomous Institute of Government of Maharashtra)**

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No. BOG/8/2016/927

Date: 6/4/2016

**Minutes of Eighth Meeting of BoG held on 03/04/2016**

The eighth meeting of all the members of Board of Governors (BoG) of Government College of Engineering, Jalgaon was held on 03/04/2016 at 10.00 am in the meeting hall of the institute. The following members were present for the meeting.

1. Mr. A.B. Jain - Chairman
2. Mr. B. P. Patil - Member
3. Mr. Sanjay Birla - Member
4. Dr. A.M. Mahajan - Member
5. Prof. G.K. Andurkar – Member
6. Prof. U. N. Shete – Member
7. Prof. S.O. Dahad – Invitee Member
8. Prof. S. S. Nerkar – Invitee Member
9. Dr. R. P. Borkar -Member Secretary

At the start of the meeting, Principal Dr. R.P. Borkar welcomed and felicitated members of Board of Governors/Management. Member Secretary informed to all the members that Hon. Members Dr. Sanjay Chahande, Dr. Kiran Patil Dr. S. K. Mahajan and Dr K.P.Singh had expressed their inability to attend the meeting due to some unavoidable circumstances, and therefore leave of absence was granted to them. With permission of chair, member secretary Dr. R. P. Borkar started the proceedings.

**Item No 1:**

BoG noted, discussed and confirmed the minutes of seventh meeting of BoG held on Sunday 23-02-2016 with following correction in point 8.3 of minutes.

**Earlier Sentence:** Dr. A.M. Mahajan also informed that necessary help should be extended to **NMU employees** and should be trained to work efficiently on MIS software.

**Corrected Sentence:** Dr. A.M. Mahajan also informed that necessary help should be extended to **employees of this institute** and should be trained to work efficiently on MIS software.

**Item No 2:**

***To note and approve action taken by institute on the agenda points discussed in 6<sup>th</sup> and 7<sup>th</sup> meeting of BoG.***

The action taken by institute on the agenda points discussed and resolved in the earlier meetings (4<sup>th</sup>, 6<sup>th</sup> and 7<sup>th</sup>) of BoG were noted and approved with the following additional points.

2.1 As per discussion in 4<sup>th</sup> meeting of BoG on item no.11, committee of Dr. A.M. Nikalje was formed to frame procedure/policy for career advancement scheme at institute level. BoG expressed concern about delay in submission of report and suggested to submit the report immediately as guidelines of career advancement scheme are already issued by Government

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of Maharashtra or else principal should take appropriate decision so that report should be tabled in next meeting.

2.2 As per discussion in 4<sup>th</sup> meeting of BoG on item no.16A, committee under chairmanship of Prof. U.N. Shete was formed to approve the rates of testing and consultancy for which state government norms are not available. Prof. U.N. Shete informed to all members the difficulties of not compliance of the report as heads of department not responded timely and assured that report will be submitted within 10 days. Dr. Borkar told to Prof. Shete to call the meeting of all Heads immediately so that report will be finalized within reasonable time. BoG suggested tabling the report at the earliest so that it can be discussed in next BoG meeting.

2.3 As per discussion in 6<sup>th</sup> meeting of BoG on item no.2.1, BoG suggested to once again send request to State Government for sanctioning the budget for construction to increase capacity of Girl's Hostel. If Government doesn't provide fund for construction of Girls hostel in reasonable time then, new detail proposal should be tabled before BoG in next meeting. Proposal should contain the estimated cost required for constructing the hostel by using institute's fund.

2.4 As per discussion in 6<sup>th</sup> meeting of BoG on item no.2.2, BoG suggested to put more emphasis on development of entrepreneurship among students along with efforts to enhance training and placement activity. BoG suggested arranging lectures of successful local entrepreneurs for students.

2.5 As per discussion in 6<sup>th</sup> meeting of BoG on item no.2.3, BoG suggested to frame a policy of incentives/scholarships to GATE qualifying students who were not selected for GATE coaching offered by institute.

2.6 As per discussion in 7<sup>th</sup> meeting of BoG on item no.8.3, BoG discussed with representatives of MIS provider agency from Nagpur about customization of MIS software and rates for annual technical support of MIS. BoG resolved to start annual maintenance contract of MIS only after full customization of MIS software as per requirements of the institute and not after 1 year from date of purchase of MIS. BoG also expected to finish the customization work of MIS at the earliest. Meanwhile proprietor of MIS software providing agency discussed with Member Secretary Dr. R.P. Borkar and Dr. A.M. Mahajan about the proposal of annual technical support. BoG authorized Principal to decide and finalize rate for annual technical support of MIS software after discussing with MIS provider.

**Item No. 3:**

***To note and approve corrected TEQIP node wise, activity wise, department wise expenditure details for year 01-04-2015 to 31-03-2016.***

BoG noted and approved corrected TEQIP node wise, activity wise, department wise expenditure details for year 01-04-2015 to 31-03-2016. BoG asked nodal officer finance to prepare and submit information in the same format about expenditure under TEQIP from starting of project to end of project.

**Item No. 4:**

***To note and approve corrected Revised Budget allocation including additional 5 Cr Grant and the final procurement list to be submitted to NPIU.***

BoG noted and approved corrected Revised Budget allocation including additional 5 Crore Grant and the final procurement list to be submitted to NPIU. BoG also authorized principal to revise the budget as per NPIU guidelines and as per institute requirements.

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**Item No 5:**

***To discuss and approve the financial and other details of the appointments of faculty on contract basis to be made for year 2016-17.***

5.1 BoG was briefed by finance nodal officer S.S. Nerkar about requirement of faculty to be recruited on contract basis and budget required for it. BoG discussed in detail the financial and other details of the appointments of faculty on contract basis to be made for year 2016-17. Dr. Borkar member secretary has narrated the policy adopted last year to recruit the faculty on contractual basis. Also he has brought to notice of all that *Roster* is approved by BC cell of commissioner, Nashik.

5.2 After through discussing BoG decided to keep salary of Assistant Professor, Associate Professor and Professor on contract basis (11 month) as that of academic year 2015-16 and has given approval for estimated budget to be incurred from institute development fund/IRG.

5.3 BoG approved draft advertisement, roaster, interview panel, recruitment procedure, specimen appointment order and selection committee constituted for selection of contract faculty and nominated Dr. A.M. Mahajan as BoG nominee/ member on selection committee

5.4 BoG authorized principal to complete the procedure as per guidelines of State Government and powers of BoM specified in referred GR. Also authorized principal for carrying out necessary activities such as publishing advertisement, carry out interview/selection etc.as per specified schedule and as per requirements.

**Item No 6:**

***To discuss and approve the committees such as planning and evaluation, library committee, student welfare, extracurricular, academic audit, building and work committee as per sanctioned format with details required for institute functioning under autonomy***

6.1 BoG discussed and approved planning and evaluation committee. BoG nominated following members on planning and evaluation committee.

1. Shri. S.C. Birla - BoG Member
2. Dr. R.D. Kulkarni – Educationalist/Industrialist outside institute nominated by BoG.
3. Shri Prashant Dahapute – One alumni nominated by BoG

Approved composition of planning and evaluation committee is as under:

S.N.	Name	Designation	Position
1	Dr. R. P. Borkar	Principal/director of the institute	chairman
2	Shri S.C. Birla	BoG Member	Member
3	Dr R.D. Kulkarni	Educationalist/Industrialist outside institute nominated by BoG (Director, Chemical Tech. NMU, Jalgoan)	Member
4	Shri Prashant Dahapute	One alumni nominated by BoG. (Batch of 2000)	Member
5	Dr. M. H. Nerkar	Dean Research and Development (Ex-officio)	Member
6	Prof. U. N. Shete	Dean industry institute interaction/training and placement officer (Ex- officio)	Member
7	Prof. R. R. Landge	Dean student Affair (Ex-officio)	Member
8	-----	Member of BoG or his nominee	Member
9	Prof. S. S. Nerkar	Technical registrar of the institute (Ex-officio)	Member Secretary

6.2 BoG discussed and approved Library committee. BoG nominated BoG member Prof. U.M. Shete as its nominee on library committee.

Approved composition of Library committee is as under:

S.N.	Name	Designation	Position
1	Dr. R. P. Borkar	Principal/director of the institute	<b>chairman</b>
2	Prof. U.M. Shete	One BoM/BoG member nominated by BoM / BoG	member
3	Dr. M. H. Nerkar	Dean Research and Development (Ex-officio)	member
4	Prof. A.G. Andurkar	Faculty Adviser for library of the Institute.(Ex officio)	member
5	Prof. M. S. Patil	Two senior faculty members or Heads of Departments nominated by Principal.	member
6	Prof. D. P. Yavalkar		member
7	Shri. V. R. Deshmukh	Librarian of the institute. (Ex-officio)	Member secretary

6.3 BoG discussed and approved Student Welfare committee. BoG nominated following two members as BoG nominee on Student Welfare committee.

1. Dr. Pradip Joshi – Renowned Councilor / Psychologist
2. to be appointed later- Renowned Councilor / Psychologist (Lady Member)

Approved composition of Student Welfare committee is as under:

Sr. No.	Name	Designation	Position in committee
1	Dr. R. P. Borkar	Principal/director of the institute	<b>chairman</b>
2	Prof. S. D. Gadhire	Two senior faculty/HoD (out of which one lady faculty) nominated by Principal.	member
3	Prof. Mrs. Y. S. Patil		member
4	Dr. Pradip Joshi	Two renowned advisor like councillor/psychologist / doctors(out of which at least one lady member) nominated by BoM	member
5	-----		To be announced
6	Mr. Ajay Jagtap	University representative of the institute(Ex-officio)	member
7	Prof. R. R. Landge	Dean students affairs of the institute(Ex-officio)	Member secretary

6.4 BoG noted and approved Extra Curricular Activities Committee.

Approved composition of Extra Curricular Activities Committee is as under:

S. N.	Name	Designation	Position
1	Prof. R. R. Landge	Dean students affairs of the institute	<b>chairman</b>
2	Prof. M.S. Sadavarte	Faculty advisor for sports activities	member
3	Prof. Ms. V.R. Saraf	Faculty advisor for co-curricular activities	member
4	Mr. AjaY Jagtap	University representative of the institute(Ex-officio)	member
5	Mr. Manish Patil	Students representative for sports(Ex-officio)	member
6	Mr. Aniket Khedulkar	Students representative for cultural activities (Ex-officio)	member

6.5 BoG discussed and approved Academic Audit Committee. BoG suggested to include one person from industry as an invited member on this committee from panel approved by

Principal. BoG authorized principal to appoint members of this committee by considering opinion of Dean Quality Assurance and Dean Academics.

6.6 BoG suggested to submit the structure of Grievance Appeal Committee in next meeting after detail study on it.

6.7 BoG noted and approved Grievance Committee for students and parents.

Approved composition of Grievance Committee is as under:

S. N.	Name	Designation	position
1	Dr. R. P. Borkar	Principal/director of the institute	<b>chairman</b>
2	Prof. M. S. Phalak	Women representative nominated by principal	member
3	Prof. A.M. Dongardive	Backward class representative nominated by principal	member
4	Ajay Jagtap	Student University representative of institute (Ex-officio)	member
5	Prof. R. R. Landge	Dean Student Affairs (Ex- officio)	Member secretary

**Item No 7:**

***To discuss and approve institute Governance Guidelines***

BoG approved principally interim draft of institute Governance Guidelines and principal is authorized to submit the corrected draft to SPFU/NPIU/State Govt, if urgently needed. Detailed proposal must be kept for final approval to BoG in its next meeting.

**Item No 8:**

***Any other issue raised with the permission of Chairman***

- 1. To discuss and approve to the additional faculty positions required as per curriculum and NMU, Jalgaon which are not sanctioned by State Government.***
- 2. To discuss and approve the contract of photocopy cum computer centre, set up in the college campus.***
- 3. To discuss about difficulty faced by faculty members of institute in getting permission for deputation to Ph.D. under QIP scheme.***
- 4. To approve the Institute policy for faculty qualification up-gradation***

8.1 BoG discussed and approved additional faculty positions required as per curriculum and NMU, Jalgaon which are not sanctioned by State Government. BoG approved 1(one) faculty position of English, 3(three) faculty positions for management/humanities related subjects and 1(one) faculty position for physical director as per requirement of NMU, Jalgaon. BoG asked to fill these posts on contract basis by using exactly same procedure adopted for other contractual appointments of faculty as discussed in item no.5.

8.2 BoG has given post-facto approval to the contract of photocopy cum computer centre, set up in the college campus.


8.3 Member Secretary briefed BoG about present status of number of Ph.D. qualified faculty in the institute. After knowing poor percentage of Ph.D. qualified faculty, BoG expressed a serious concern about it. BoG opined that it is not possible to impart quality technical education without quality up gradation of faculty by enhancing their qualification. Member Secretary briefed BoG about difficulties faced by the institute and faculty members in getting permission for deputation to Ph.D. under QIP scheme. BoG expressed a serious concern about policy of Directorate of Technical Education, Mumbai for not encouraging/recommending faculty members for deputation


under central Government sponsored QIP scheme. BoG passed following resolutions in this regard:

- i. BoG is ready to bear the additional expenses for appointing contract basis faculty during deputation of regular faculty members from its fund under IRG and development funds.
- ii. Deputation proposal of Prof. S.G. Adam should be forwarded by DTE, Mumbai to Govt. of Maharashtra and his bond period for Ph.D. deputation should be increased by that duration to compensate shortfall for previous bond of M. Tech. deputation.
- iii. Deputation proposals of Prof. S.S. Nerkar and Prof. S.C. Kulkarni should be forwarded by DTE, Mumbai to Govt. of Maharashtra because they have not been deputed earlier for higher education and will be deputed after permission from Govt. of Maharashtra/competent authority.
- iv. BoG members unanimously decided that BoG shall write to Government of Maharashtra regarding deputation of above faculty members under QIP scheme and authorised Member Secretary to pursue the matter on behalf of BoG of the institute by taking help of atleast one of the BoG member

8.4 The document of Institute policy for faculty qualification up-gradation was discussed and decided to put again for discussion and approval by making suitable changes/modification in policy.

Meeting concluded with vote of thanks by Member Secretary Dr. R.P. Borkar

  
(Dr. R. P. Borkar)  
Member Secretary

  
(Mr. A.B. Jain)  
Chairman

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**Copy for information and necessary action:**

1. Chairman and all members of BoG, Government College of Engineering, Jalgaon.
2. Director of Technical Education, M. S. Mumbai.