



## GOVERNMENT COLLEGE OF ENGINEERING, JALGAON

(An Autonomous Institute of Government of Maharashtra)

NH-06, JALGAON – 425002, M.S.

Phone No.0257-2281522

Fax. No.0257-2281319

Email:- principal.gcoejalgaon@dtmaharashtra.gov.in

web:- [www.gcoej.ac.in](http://www.gcoej.ac.in)

No. GCOE J/EC/2021/1015  
To,  
Hon'ble Members,  
Examination Committee  
Govt. College of Engineering, Jalgaon.

Date: 18 JUN 2021

Subject: Minutes of Meeting of the thirteenth Examination Committee meeting held on Monday, May 10, 2021 in online mode.

Dear Sir/Madam,

The thirteenth Examination Committee meeting was held on Monday, May 10, 2021 in online mode. Following members were present for the online meeting-

Prof. Dr R.D. Kokate, (Chairman EC), Dr. S. P. Mohani (Dean Academics and Member), Shri. Deepak Chaudhari, Dr. P. J. Gaidhane, M. Dawari, Smt. Y. S. Patil, Dr. Smt. M. S. Phalak, Dr. M. S. Sonpimpale, Prof. Dr. D. S. Chaudhari, Dr. G. M. Malwatkar, Smt. D. P. Yavalkar, Shri. D. V. Chaudhari, Smt. S..M. Patil, Shri. S. C. Kulkarni, Shri. Shirish G. Adam.

Meeting started with welcome of all Hon. Members by chairman. Following points of the agenda notes were discussed at length and some suggestions and conclusions were drawn unanimously which are given below

### Item No 01:

**To read and confirm the minutes of twelfth meeting of Examination Committee of institute held on 14<sup>th</sup> September, 2020**

Minutes of twelfth meeting of Examination Committee were confirmed and approved.

### Item No. 02:

**To discuss and approve the action taken by the institute on the agenda points discussed and resolved in the earlier meeting of Examination Committee**

Examination Committee was satisfied with the action taken by the Institute and all the actions taken were approved.

### Item No. 03:

**To discuss and approve the schedule of examinations AY 2019-20 for all students including promoted as per UGC and state Government guidelines and AY 2020-2021 all Exams.**

EC noted and approved the completed TH-ESE Examinations for AY 2019-20 and AY 2020-21 during

COVID-19 pandemic as follows-

Sr. No.	Exam	Mode of Exam	Dates
1	TH-ESE for final year students including earlier semester backlogs [AY 2019-20] Regular Courses - Syllabus up to 13/03/20 Backlog Courses – Full syllabus	Online MCQ	05 Oct- 28 Oct 2020
2	Re-Exam Summer 2020 [AY 2019-20] Syllabus up to 13 Mar 2020	Proctored conventional descriptive pattern	04 Dec- 12 Dec 2020
3	Complementary-Summer-2020 [AY 2019-20] Syllabus up to 13 Mar 2020	Proctored conventional descriptive pattern	06 Jan- 18 Jan 2021
4	Winter-2020 [AY 2020-21]	Proctored conventional descriptive pattern	23 Feb- 01 Mar 2021
5	Re-examination Winter-2020 [AY 2020-21]	Proctored conventional descriptive pattern	26 Mar- 03 Apr 2021
6	FY-Winter-2020 for newly admitted [AY 2020-21]	Proctored conventional descriptive pattern	22 Apr- 27 Apr 2021

**Item No. 04: To discuss and approve Mode of Examinations and Pattern of Exams conduction for BTech/MTech Courses (TH and PR Examinations Internal and External, All Exams)**

Examination committee thoroughly discussed the proctored examination system and exam portal

- Student Exam portal <https://exam.gcoej.ac.in/student/>
- Institute/Invigilator Exam Portal <https://exam.gcoej.ac.in/app/>

Noted and approved the same. EC was satisfied with the helpdesk portal for resolving student grievances.

- Helpdesk for students <https://help.gcoej.ac.in/>

EC discussed and approved Mode of Examinations and Pattern of Exams conduction for BTech/MTech Courses (TH and PR Examinations Internal and External, All Exams)

**Item No. 05: Result Analysis Report of AY 2019-20 and Winter-2020**

EC noted the result analysis reports and also suggested that all faculty members should check these result analysis reports available in MIS logins of all Course Coordinators.

**Item No. 06: Approval to decision/punishment recommended by GRC (Grievance Redress Committee) for unfair means cases reported for online Examinations.**

Mode of Exam: Proctored conventional descriptive pattern

Sr. No.	Exam	Examination Dates and Number of students punished
1	Complementary-Summer-2020 [AY 2019-20]	06 Jan- 18 Jan 2021, 51 Students
2	Winter-2020 [AY 2020-21]	23 Feb- 01 Mar 2021 02 Students
3	Re-examination Winter-2020 [AY 2020-21]	26 Mar- 03 Apr 2021 05 Students
4	FY-Winter-2020 for newly admitted [AY 2020-21]	22 Apr- 27 Apr 2021 16 Students

EC noted and approved the decision/punishment recommended by GRC (Grievance Redress Committee) for unfair means cases reported for online Examinations.

EC also approved following points-

- Name/Mobile number of the students should not be written by the students on answer books to avoid identity disclosure.
- PRN number to be written by students on each page of answer book.
- PRN number to be written with blue/black ink pen beside all the diagrams on drawing sheets.

**Item No. 07: Forwarding the proposal of Remuneration for examination work done by Office Superintendent (OS)**

EC noted and discussed Current remuneration for various staff/faculty involved in Examination activities. Remuneration for examination work done by Office Superintendent (OS) was under consideration as per the request received from registrar on 20/09/2019.

EC approved Rs. 6000 per Academic year as a remuneration for examination work done by Office Superintendent (OS), retrospectively from academic year 2019-20 (subject to BOG approval).

**Item No. 08: Approval to the appointment of Course Teacher (Visiting Faculty) as a Course Coordinator and an Internal Examiner for PR-ESE practical Examinations.**

EC approved to the appointment of Course Teacher (Visiting Faculty) as an Internal Examiner for PR-ESE practical Examinations subject to approval by Chairperson of respective BoS.

**Item No. 09: Approval to Paper setters and Evaluators Panel for AY 2020-21.**

EC approved the paper setters and evaluators panel list submitted by all BoS (Board of Studies).

**Item No. 10: Approval to continue the online paper setting and online Evaluation process post-COVID**

EC approved to continue with the process flow of online paper setting system in future also during in-person in-campus examinations.

Regarding online evaluation process, EC suggested that committee should be appointed at Institute level for deciding the method and process flow for scanning the answer books of students immediately after ESE examination. The required changes should be carried out in software to upload the scanned answer books.

For all this work and if the scanning work is outsourced, the costing and security aspects also need to be finalized by the Institute level committee appointed by EC Chairman.

Meeting concluded with vote of thanks by Shirish Adam.

  
(Shirish Adam)

Member Secretary, Examination Committee  
Government College of Engineering, Jalgaon

  
(Dr. R. D. Kokate)

Chairman, Examination Committee  
Government College of Engineering, Jalgaon

Copy To:

1. Honourable Chairman Academic council.
2. Dean, Academics.
3. All Hon. Members.

